

MEMORANDUM

DATE	August 14, 2026
TO	Physician Assistant Board (Board)
FROM	Rozana Khan, Executive Officer
SUBJECT	Agenda Item 6. Executive Officer's Report

A. **Personnel**

Recruitment efforts are underway to fill two vacant positions: one Enforcement Analyst position and one Office Technician position. Staff anticipates filling both vacant positions in the coming months. Filling these vacancies will support the Board's licensing, enforcement, and administrative operations and help ensure appropriate staffing levels.

The Board also received approval through the 2026–27 Budget Change Proposal for permanent funding for the Special Investigator position within the Enforcement Program. The position was initially established on a limited-term basis in January 2024 to provide the Board with the ability to investigate appropriate cases in-house rather than referring all investigative matters to the Department of Consumer Affairs' (DCA) Division of Investigation, Health Quality Investigation Unit. Permanent funding allows the Board to continue this investigative capacity as an ongoing component of its Enforcement Program.

Effective July 1, 2026, the Board implemented the statewide return-to-office requirements established under Governor Newsom's Executive Order N-22-25. The Executive Order, issued March 3, 2025, established a statewide expectation that agencies and departments within the Governor's administration to transition employees participating in hybrid telework to a default minimum of four in-person workdays per week. The original implementation date of July 1, 2025, was subsequently delayed until July 1, 2026. The Board continues to maintain limited telework while ensuring appropriate in-office coverage and continuity of operations.

B. **Annual Report**

With the conclusion of fiscal year 2025–26, Board staff completed and submitted the Board's annual report information to DCA. The submission includes the Board's narrative report and program data highlighting the Board's activities and accomplishments throughout the fiscal year. The information will undergo DCA's

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review process before the statewide Annual Report is finalized and published.

The Annual Report provides a comprehensive overview of the Board's operations, including Board membership and staffing; licensing requirements and fees; licensing and enforcement workload and performance data; continuing education requirements; and significant legislative and regulatory developments affecting the Board and the physician assistant (PA) profession.

C. **Outreach**

Board staff currently has two outreach events planned for September.

On September 24, 2026, Board staff plans to participate in the Placer Protect Senior Resource Fair in Roseville. The event is hosted by Placer Protect in partnership with the Placer County District Attorney's Office and Placer County Health and Human Services and brings together organizations and service providers that support older adults, caregivers, and families.

The event provides information and resources on senior health and wellness, community services, emergency preparedness, elder abuse prevention, and related topics. Board participation will provide an opportunity to educate consumers about the Board's regulatory role, demonstrate how to verify a PA license, provide information about the complaint process, and increase awareness of resources available to consumers.

Board staff also plans to participate in CAPACon 2026, the annual conference of the California Academy of Physician Associates, from September 25 through September 27, 2026, at the Grand Hyatt Indian Wells Resort & Villas in Indian Wells.

CAPACon provides an opportunity for Board staff to engage directly with California physician assistants, students, and other members of the PA community. Staff will be available to answer questions regarding licensure and renewal requirements, continuing medical education, enforcement, and laws and regulations governing PA practice in California. Staff will also provide information regarding recent statutory and regulatory changes and direct attendees to appropriate Board resources.

The Board continues to prioritize outreach as an important component of consumer protection and licensee education. Direct engagement with consumers, licensees, students, healthcare professionals, educational programs, and community organizations allows staff to provide accurate regulatory information, address common questions, and identify areas where additional education or clarification may be beneficial.

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