

# MEMORANDUM

<b>DATE</b>	May 18, 2026
<b>TO</b>	Physician Assistant Board (Board)
<b>FROM</b>	Rozana Khan, Executive Officer
<b>SUBJECT</b>	<b>Agenda Item 6. Executive Officer's Report</b>

## A. **Personnel and Board Member Update**

The Board continues to have two vacancies: one Enforcement Analyst position and one Office Technician position. Due to ongoing budget considerations, recruitment efforts are anticipated to proceed in Fiscal Year 2026–27. I would like to thank Board staff for their continued flexibility, teamwork, and efforts in maintaining daily operations during this period.

Additionally, the Board awaits further updates regarding the appointment process to fill current Board member vacancies. The Governor's Office Appointments Update for the month of April also highlighted the Board's vacancies, providing additional visibility regarding appointment opportunities. I would like to extend my appreciation to the Department of Consumer Affairs (DCA) Board and Bureau Relations for their continued support with outreach efforts.

## B. **Outreach**

On April 30, 2026, Board staff met with its assigned Public Information Officer from the DCA Public Affairs Office to discuss outreach efforts related to the Board's 2024–2028 Strategic Plan, Goal 3: Communication and Outreach.

Discussion topics included potential social media strategies, local outreach consumer education events, and opportunities to engage with high school and college students to increase awareness of the physician assistant profession and educational pathway to licensure. Staff also discussed opportunities to participate in community outreach events to help consumers better understand the Board's role in licensing and regulating physician assistants in California, as well as outreach efforts to provide information regarding Board member roles and service opportunities.

Staff will continue working with the Public Affairs Office on future communication and outreach initiatives that support the Board's public protection mission.

*MISSION: To protect and serve consumers through licensing, education, and objective enforcement of the Physician Assistant laws and regulations.*