

MEMORANDUM

DATE	February 23, 2026
TO	Physician Assistant Board (Board)
FROM	Rozana Khan, Executive Officer
SUBJECT	Agenda Item 6. Executive Officer's Report

A. **Personnel and Board Member Update**

The Board currently has two vacancies: one Enforcement Analyst position due to retirement, and an Office Technician position effective January 2026 following Angela Au's acceptance of a promotional opportunity with the Department of Motor Vehicles. We extend our sincere gratitude to Ms. Au for her dedication, hard work, and valuable contributions to the Board, and we wish her continued success in her new role.

Recruitment efforts are underway to fill both vacant positions. In the interim, I would like to thank Board staff for their flexibility, teamwork, and willingness to take on additional responsibilities to ensure continuity of operations during this transition period. Their support has been greatly appreciated.

Additionally, the Board received notification from the Governor's Office that Board Member Ed Perez resigned, effective January 22, 2026. The Governor's Office is in the process of seeking a new appointment to fill this vacancy, and Board staff will provide support as needed throughout the appointment process.

B. **Outreach**

On January 28, 2026, the Board published the Winter 2026 edition of its biannual INSIDER newsletter. This interactive communication tool is designed to keep applicants, licensees, and consumers informed by highlighting important updates, reminders, and other relevant Board-related information.

Lastly, as the Board is aware, due to the current State budget deficits, the Board has paused participation in outreach activities. This includes non-essential travel, both in-state and out-of-state, such as attendance at seminars, conferences, and trainings. During this period, only travel necessary to conduct official state business will be permitted.

MISSION: To protect and serve consumers through licensing, education, and objective enforcement of the Physician Assistant laws and regulations.